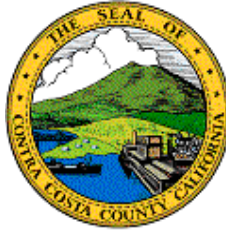


Alamo Municipal Advisory Council



Office of Supervisor
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District III

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*The Alamo Municipal Advisory Council serves as an advisory body to the
Contra Costa County Board of Supervisors and the County Planning Agency.*

Meeting Summary **Tuesday, October 19, 2010**

1. **CALL TO ORDER** Meeting called to order by Chair Bowlby at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE** Led by Member Barclay.
3. **ROLL CALL** Members Present: Nancy Dommès, Ed Best, Steve Mick, David Barclay, David Bowlby, Janet Miller Evans and Michael McDonald.
4. **PUBLIC COMMENT (3 Minutes/speaker)**
 - A. Heidi Abramson spoke regarding a proposal for a Bounty Garden at Hap Magee Ranch Park.
5. **ADOPTION OF MEETING SUMMARY FROM OCTOBER 5, 2010**

Member Best moved to adopt Meeting Summary from October 5, 2010, second by Member Dommès; item passed.
6. **COMMUNITY ORGANIZATION REPORTS**
 - A. Bill Nelson reported on P-2B. The committee updated the Deputy's job description. Also reported on the S.A.V.E.S. Volunteers who help to staff the Valley Station. Lt. Gwen Brady will be re-instituting "Neighborhood Watch" starting January 2011.
7. **STAFF/AGENCY REPORTS**
 - A. District III staff update.
 1. MAC would like to see letter drafted from Chair to Alamo Shopping Plaza merchants to see about garnering community interest in a proposed tree lighting effort along Danville Blvd.
8. **PRESENTATIONS**
 - A. None.
9. **ITEMS FOR DISCUSSION AND/OR ACTION**
 - A. Review LL Zones 36, 45 & 54 budgets for 2009/2010 year. Special Districts Manager, Susan Cohen, reported on the 2009/2010 LL budgets.

MAC Comments:

Member McDonald: Q: Will preparation of the Engineer's report will cost Zone 36 approximately 10% of the LL-2's budget? A: A meeting was held with staff, members of the MAC and the Supervisor's office noting concerns about the appropriation of funds for this Zone. PW staff is revisiting how to better distribute costs to this and other zones. This is a work in progress for staff and will better be presented at the budget proposed for 2011.

Member Bowlby: Q: What does the County propose to get the fund balance positive? The Zone can not continue to operate at a deficit. Q: Why does PW staff time differ under codes '5011' and '5244'? A: One code refers specifically to Zone 36 parcels v. engineer's reports costs and general service costs. We will propose solutions to deficit spending in the next 3-6 months.

Member Mick: Was pleased to see the trend to see PW staff administration costs has dropped and was very pleased to see the \$40k credit back to the Zone by PW. Q: What expenditures does the MAC have control over? A: General Services/Grounds Maintenance. Q: Can we review the 2010/2011 budget for comparison? A: The MAC reviews and comments on budgets and expenditures.

Member Miller Evans: Q: The MAC is reviewing a budget that is in arrears; this information is historical. A: Correct?

Q: Can PW staff add a 4th column that would allow the MAC to view the budget where things are to date/now so MAC can see the “actual” budget? A: Yes, PW staff can accommodate that. Q: Does the MAC get notification of possible over-spending? Can staff provide a “hot sheet” noting what the auditor’s cost codes mean to Alamo? A: Yes. Member Dommès: 35% of the entire budget is spent on PW staff time prepping levy material. Member Best: Staff was to write a letter requesting the distribution of funds be re-evaluated due to the number of parcels. It’s not the number of parcels, but possible changes to ownership. Is the allocation of the Engineer’s Report to change? Would like to focus on the 1st quarter actuals v. all the history that’s been provided. Member Barclay: The format presented is what the MAC had agreed to previously. Q: How is the District spending more money than it brings in? County staff really needs to figure how to re-engineer the annual engineer’s report to better allocate funds.

MAC would like to see a quarterly report of budgets along with footnotes to identify what various auditors costs codes mean to Alamo.

Public Comment Provided By:

Alicia Watson: In 2005, the Zone had \$105k dollars in the account. Would like an explanation for PW staff time of \$2,820.00. What exactly does Grounds maintenance entail along Stone Valley Road and Danville Blvd.

B. Review CSA R-7A (Park and Recreation Services to Alamo) budget for 2009/2010 year.

MAC Comments:

Member Dommès: Would like to know the outcome of Doggie Day. A: It was not as well attended as previous year due to weather, however, staff costs did come in under budget. That information will be provided at a later date.

Member McDonald: Is happy to see the upward trend. Q: Why do the expenditures appear so low for the HMRP Phase II spending? Q: all close-out items have not yet been billed from the Town. They will show later.

Member Mick: Q: Line ‘3619’, property tax/lease mgmt. Who do we pay those taxes too? A: Property taxes are paid to the county for various parks and two light poles, sewer charges, utilities at HMRP are figured into this cost code.

Member Bowlby: Q: What is Property Tax/Lease Management as noted under Parks Summary?

Public Comment Provided By:

Alicia Watson: Concerned at expenditures assumed for Doggie Day.

Bill Nelson: Not entirely sure what the expenses are for Alamo Music Festival. Most is spent for security and overtime. R-7A funds are used solely for the children’s bounce house.

C. Review and consider proposed Parks and Recreation Calendar of events for 2011.

MAC Comments:

Member Miller Evans: The survey could provide some other possible alternatives for events. Would like to see the parks survey completed to see what events the community is interested in having.

Member Domes: Would like to see a different production company provide services at the Movie Under the Stars event. Could better the overall experience. On the Summer Concerts Series, it’s noted they are every two weeks, is that truly feasible? Would like to see new bands come into play. Could we possibly host a Festival of Lights when the Danville Blvd. tree lighting comes to fruition?

Member Mick: Does not wish to see the Doggie Day continue. The “Movie Under the Stars”, the concert series, the tree lighting and Music Festival should all remain. Can we get place holders to look for additional events?

Member McDonald: Too many costs are associated with the Doggie Day event for little to no turn out.

Public Comment Provide By:

Alicia Watson: What is the \$974.00 dollar check fee to process the donation for the Alamo Tree Lighting. Also does not wish to see Doggie Day continued. It does not represent the Alamo community.

Member Dommès recommends approval of the proposed 2011 events calendar sans the Doggie Day in the park event and proposes consideration of additional place holders to add to the events calendar; seconded by Member Barclay; items passes.

10. COUNCIL MEMBER REPORTS

- A. Steve Mick reported on the Monte Vista Pool Advisory Committee. An Aquatics Program Annual Report was provided. It is a very active program and collaborative partnership with the pool. Danville is the lead agency for this facility. The Town of Danville will begin to invoice/bill the County for services they have previously covered on their own. Also noted

that all 4 high schools will receive solar panels at their parking lots.

Member Dommès: Reported on the interpretation of the “use” of the pool. Alamo, however, gets charged for 50% of those costs. The Town as lead agency is monopolizing the pool time for their own programs. Does wish to see Alamo subsidize the pool for their activities.

Member McDonald commented on the condition of the Dog park at HMRP after a rain event. Is concerned that if the dog park is not managed differently, costs will continue to be incurred for replacement of sod/grass. Would like to see the JPOC visit this at their next meeting to discuss better management.

Member Mick brought the new Alamo Chamber of Commerce directories to distribute.

11. CORRESPONDENCE

A. General Correspondence: None.

B. New Permit Applications Received: None.

C. Pending Permit Applications:

1. 2100 Stone Valley Road - Land Use Permit application #LP09-2026. Applicant, San Ramon Valley Fire Protection District requests approval to construct new 9,255 square foot fire station on 1.1 acre SFR lot. Proposed site is .3 miles east of existing fire station #32. (TBD)
2. 295 Las Quebradas - Land Use Permit Application #LP10-2041. Applicant requests permit approval for an existing residence on-site which is 1811 square feet.
3. Justin Morgan Drive - Development Plan Application #DP10-3007. The Alamo Highlands HOA is requesting entry gate improvements.
4. 142 Smith Road - Minor Subdivision #MS09-0004. Applicant is requesting Lot 37 at Alamo Oaks development be subdivided into 2.

12. FUTURE AGENDA ITEMS

A. Scheduled:

1. MAC Chair rotation (November 2, 2010)
2. Retreat/reflection Holiday Dinner. (December, 2010)
3. Review and consider the Bounty Garden (November 2, 2010) – **what is roll of JPOC Members and MVPC?**
3. Review Phase 3 capital improvements at HMRP requested by MAC Members appointed to the JPOC. (November 16, 2010)
4. Recommend action for Alamo Parks and Recreation Survey (November 16, 2010)
5. Review Quarterly LL Zone budget reports (December 7, 2010)
5. LL Zones 36, 45 & 54 review of proposed budget for 2011/2012 (March, 2011)
6. CSA R-7A review of proposed budget for 2011/2012 year (March, 2011)
7. Extend invitation to fire district board to join Alamo MAC to discuss fire house (TBD)

B. Future Agenda Items:

1. Introduction of new County Sheriff, D. Livingston.
2. CCTA Congestion Management Plan/CRIPP.
3. YMCA community and staff discussion on potential uses for YMCA property; discussion as it relates to the slide area.
4. MAC by-laws.

13. ADJOURNED AT 8:20P.M. UNTIL NEXT REGULAR MEETING NOVEMBER 2, 2010 AT 7:00PM.